



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY  
MIKE STRAIN DVM  
COMMISSIONER



TO: Fertilizer Manufacturers

FROM: Dr. Mark LeBlanc  
Director, Fertilizer Commission

RE: Fertilizer Tonnage Reports

**Agricultural & Environmental Sciences**  
P.O. Box 3596  
Baton Rouge,  
LA 70821  
(225) 925-9770  
Fax: 925-3760

**Agro-Consumer Services**  
P.O. Box 3098  
Baton Rouge,  
LA 70821  
(225) 922-1341  
Fax: 923-4877

**Animal Health Services**  
P.O. Box 1951  
Baton Rouge,  
LA 70821  
(225) 925-3962  
Fax: 925-4103

**Forestry**  
P.O. Box 1628  
Baton Rouge,  
LA 70821  
(225) 925-4500  
Fax: 922-1356

**Management & Finance**  
P.O. Box 3481  
Baton Rouge,  
LA 70821  
(225) 922-1255  
Fax: 925-6012

**Marketing**  
P.O. Box 3334  
Baton Rouge,  
LA 70821  
(225) 922-1277  
Fax: 922-1289

**Soil & Water Conservation**  
P.O. Box 3554  
Baton Rouge,  
LA 70821  
(225) 922-1269  
Fax: 922-2577

Enclosed are quarterly tonnage report forms and remittance instructions for filing your fertilizer tonnage reports of sales for the year. We will no longer send the forms and remittance instructions to you quarterly. PLEASE MAKE A NOTE OF THIS SO THAT YOUR REPORTS WILL NOT BE LATE.

Please follow the enclosed instructions when filing your report. Report all sales by parishes, using the proper Parish code. Please use the UFTRS Codes. Enter your manufacturer number in the space provided.

The quarter ending dates are September 30, December 31, March 31, and June 30. The tonnage reports and fees for each quarter are due in this office by October 20, January 20, April 20, and July 20. A report is from each manufacturer even if there were no sales for that quarter. Any report received after this date will be assessed a penalty of ten percent (10%) of the total amount due. If these reports and fees are not received by the above dates, you may be called before the Louisiana Fertilizer Commission for an adjudicatory hearing and be fined not less than \$50.00 nor more than \$500.00 per quarter/violation in addition to the ten (10%) percent penalty assessed for late filing.

Please make your check payable to the LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY. PLEASE SUBMIT YOUR CHECK AND REPORT TO THE LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY, P.O. BOX 91081, BATON ROUGE, LA 70821-9081.

If you have any questions, please call the office at (225) 342-5812.